

CHHS Graduate Research Assistant - Research Practicum Policy

Effective fall semester 2006, each student working as a graduate research assistant and receiving a full tuition waiver from the College of Health and Human Sciences will be enrolled in a research practicum in the hiring department(s) or school(s) at a rate of 6 credit hours per 20% FTE (formerly known as appointment). For example, 20% FTE = 6 credit hours, 30% FTE = 9 credit hours, 40% FTE = 12 credit hours, 50% FTE = 15 credit hours. Students will be graded on a satisfactory ("S") or unsatisfactory ("U") basis. These courses do not count toward the minimum enrollment requirement of nine credit hours for fall or spring semesters, or six credit hours for summer semester. Students must have at least the required number of hours of academic course credit in addition to the research practicum. The research practicum will not count for degree credit under any circumstances. Each department/school will be assigned a course number (7980) for this research practicum. Failure to complete a GRA appointment or maintain the required number of credit hours will result in the GRA position being terminated and the research practicum being dropped from the student's record. Any tuition owed on remaining courses will be the responsibility of the student.

The Dean's Office (Sandra Garber) will be responsible for registering the student for these courses each semester. This will be done as PF2A forms are submitted to the Dean's Office. The research practicum course can be added or removed only during regular and late registration periods. The grade roll for each unit's practicum course will include all graduate assistants that have been hired by that unit by the end of the late registration period. At the end of the semester, the supervising faculty member will be responsible for assigning a grade of "S" or "U" for each graduate assistant.